

Topic: Academic Integrity
Effective Date: May 2011

Students at the English Programs for Internationals must be truthful and honest. Plagiarism or cheating of any kind is unacceptable. There are severe penalties for any student who cheats or plagiarizes (that is, takes text or ideas from another source and presents them as his or her own).

Penalties

In each case, faculty will evaluate the circumstances and determine if the honesty violation is accidental or deliberate.

Accidental Plagiarism

If the faculty member determines the incident is accidental:

1. The student will be instructed in proper conduct to avoid future violations.
2. A report will be made and placed in the student's file.

Deliberate Plagiarism

If the faculty member determines the incident is deliberate:

Deliberate but minor (1 or 2 sentences, lack of proper citation, a second "accidental" violation, etc.)

1. The student will be instructed in proper conduct to avoid future violations.
2. Student will be required to redo the assignment/paper, however, a grade penalty of -20% will be imposed.
3. A report will be made and placed in the student's file.

Deliberate major violation (whole paragraphs or more or second "minor" violations)

1. Student will automatically fail the assignment.
2. Student will be required to redo the assignment properly and will fail the course if the assignment is not completed.
3. A letter of warning will be given to the student.
4. A report is made and placed in the student's file.

Second major violation

1. Student will automatically fail the course.
2. The student's file will be updated and the future university will be notified of the violations when the student transfers.

Third major violation

1. Student will be suspended from EPI; i.e., must transfer to another program.
2. New program will be notified of the reasons for the transfer.